CHECKLIST ✓

Fill out all forms completely. You must always submit...

- BAFöG application (form 1)
- Proof of flat-rate housing allowance (if not living with parents)
- Asset declaration
- School & professional career
- Certificate of study according to §9 BAFöG (issued by your university)
- Declaration by father, mother, spouse (Form 3)
- Fill out all additional relevant forms for you
- Attach all required supporting documents
- Do not forget: sign everything

OFF YOU GO!

BAföG office Reutlingen

Postal address
Postfach 25 05
72715 Reutlingen

Visitor address
Listplatz 1
72764 Reutlingen

07121 – 60088-0
Telephone office hours and visiting hours of the InfoPoint:
Mo – Thu 09:00 – 12:00 am, Thu 01:00 – 03:30 pm

Telephone office hours of the team:
Mo, Wed 01:30 – 03:30 pm
Tue, Thu 09:00 – 11:00 am
Visiting hours by appointment

bfoeg@sw-tuebingen-hohenheim.de
https://en.my-stuwe.de/bafoeg/
f https://facebook.com/mystuwe
www.instagram.com/my_stuwe

You will find information about the handling of your data on notices in our facilities as well as at: www.my-stuwe.de/datenschutz
**EVERYONE CAN APPLY FOR BAFÖG**

You should submit an application in any case, especially if you are unsure about your entitlement to support. Whether or how much support you will receive will then be assessed on a case-by-case basis. However, funding depends on many factors, for example the income of your parents.

**How much will I receive?**

The amount of the grant is calculated individually. It depends on various factors, such as whether you live with your parents or how high your own income and assets are, as well as the income of your parents. Siblings are also taken into account.

**How should I make a request?**

With BAFöG Digital, you can easily create, edit and send your BAFöG application on your computer. If you prefer to do it offline, you can either pick up the BAFöG forms at our BAFöG InfoPoint or download them from our website, then fill them out and send them by post.

**When should I submit the application?**

To ensure that you receive your money in time for the start of the semester, you should submit your initial application as early as possible; it is also possible to submit an application before you are admitted to the university. BAFöG can only be paid from the month of receipt of the application and at the earliest at the beginning of the semester. As a rule, the approval period ends after two semesters. In order to continue receiving BAFöG without interruption, you should submit an application for continued funding three months earlier.

**What is BAFöG?**

BAFöG stands for Bundesausbildungsförderungsgesetz (Federal Training Assistance Act). It supports you in completing your studies if your and your parents’ financial means are not sufficient. You receive the money from the state; one half is a grant, the other an interest-free loan. This means that at the end of your studies you only have to pay back half of the money.

**How long can I receive BAFöG?**

The support is based on the specified standard period of study. BAFöG can only be paid from the date of application and not retroactively for earlier semesters or after the end of studies. Funding is also possible for a master’s degree if it builds on your bachelor’s degree.

**Note**

In order to avoid BAFöG deductions, you should only take on mini-jobs or vacation jobs and earn a maximum of 450 euros per month. Scholarships can also reduce the amount of support. Student loans and child benefit, on the other hand, do not affect BAFöG funding.